How to gain access to L drive

1. Load Microsoft edge then click on favourites and select Ivanti – Iportal

http://sharep	point/Intranet/Pages/Home.aspx				- ¢	Search		<u>م</u>
qin to Concerto	A Network Referrals	are and the contract of the co	Recall Profiles Page	Service Catalogue Ivanti	Home		x 📑	
nd: quinn		Previous Next	👌 Options 👻					
- Delet]						Add to favori
repoint							Favorites Feeds	History
							FPL-eProcur	ement
Sou	uthern Health		South	ern Trust On Social Media			FPL-Finance	Process Manager (FPN
and	Social Care Trust		S	f 腸 🞯 in		F	FPL-Finance	Users
						Horizo	🗿 Growth Char	ts
							HCN WebVie	w Application
Directorate -	Policies & Procedures Clinica	al Links - Trainir	g & Education Co	wid-19 • Contacts & Requests •	lobs	arch	Health Roste	r v10
Directorate			Baccadation do			ur ur un	🕘 HealthRoster	- Roster Perform
	outhorn Health	We support	¢				HealthRoster	- SafeCare Live
HSC	and Social Care Trust	Inte	rnational		Ye	our Work is Ap	HealthRoster	BankStaff
Quality Care - for you, with you			sons with				HealthRoster	UserGuides
		3 DE	CEMBER	have a disability or a limiting		_	W HRPTS Porta	I
Internatio	#I	DPD #Everyone	Included	and well being of pomone with	((C. Liust wanted to	Interpreter B	ooking System
disabilities in	all spheres of society and develo	pment, and to incre	ase awareness of the	e situation of persons with disabilities		the antenatal team	🧧 Ivanti-IT Por	al
	in every aspect of poli Come along	tical, social, econor and join us for e	nic and cultural life. (vents taking place	(www.un.org)		also those at the di-	🖉 LABS - Resul	t Recall
_	Thursday 2 nd December 2021		Friday	3 rd December 2021	-	fantastic throughou	🧧 Medical Equ	pment Repair Request
Association	ness Session <u>open to all staff</u> - Br h, Alice Johnston @ 11:30am to 12	:30pm via Diver	sity & Inclusion, Mat	ning <u>for Managers</u> – Equality, thew Smith @ 11:00am to 12:30pm		how was delivered 2	Medstrom i-	Tracker Bed Managem
 Access 	s and Communication Barriers	via 2	The Legislation	le Adjustmente		say a massive thank	🕘 NHS AAA Sc	reening Programme
Termin Learn	nology and Equality some BSL signs		Guidance for Manag Useful Resources &	ers		who delivered him	📄 NIAS Bookin	g System
For further	information or to register your a	ttendance please	contact Equality.U	nit@southerntrust.hscni.net or	-	the ward and to all t	NIECR	
matthew.s	mith@southerntrust.hscni.ne	t / Tel 028375 642	48 by Wednesday	1 st December 2021.		were fantastic.	NIMATS - M	aternity
International Day of Demons with a Disabilities						NIPACS		
International Day of Persons with a Disabilities Christine						A NOTE		
						01 December 2021	PASIC - Sout	nern Trust
							Pharmacy Pr	escription Tracker CAF
							Pharmacy Pr	escription Tracker DHH
		BOOST	FREE Mindful Craft	ing Workshop with Artist Gwen Stever	son		RCR Referal	Juidlines
NOW 🏩	RKING FROM HOME	YOU PHUNTY THEWNIER	This one hour works	nog offers you the opportunity to take time out to experience	etre 🎵	Christma	RISOH LIVE	171
<u>11 * 11</u>		COVID-35 jak	sheer enjoyment o	viusing our nances to create something new and find our uni path.	¹⁰²	One of Northern Ireland's la	RTMS - Regi	mai i neatre Managem
If you are	over 40 you can get your (COVID		and a second	-	The Salvation Army and St Vine	RIMS - TMS	weblists
	Booster and Flu jab		9th Dec 7 7pm - 8pm 11	11th Dec 16th Dec 11th De am - 12am 70m - 80m 11am - 12	c 💦 🥻	parents and young people	Savience C	larity ACH
If you are U	Inder 40 you can get your	FLU jab	Register by 1st Rog	pater by 1st Register by 3rd Register by	3rd	Whether	Savience - C	ancy ACT
9 Malk In	Or if these times don't and	t hook				£5 1	is avience - C	Turn on Suggested
Colinies	online for a time slot via t	he online				for a stocking tow		run on suggested :
	portal		1			The stor	carinavea secone toria cos y or Christmas eve coat	/unrisemas
an Social Can Post Categories Angel, and you	Click to view times, dates and l	ocations		XXXXX		le are grateful for your	donation. Thank you! 🔌	
0 1	Ouick I							12:27
		C 100					~ 빛 0	ENG 01/12/2021

2; Click purple box labelled "Get IT support or FPL assistance"



3; Click "IT services"

+ Thttp://ivanti.southe	rntrust.local/ldsd.bridgeit#servicecata	logue		- C Search	- O ×
★ Login to Concerto	Ø Network Referrals	Result Recall Profiles Page	Service Catalogue Ivanti	📕 Service Catalogue Ivanti 🛛 🗙 📑	
× Find: quinn	Previo	us Next 📝 Options 🔻			
Southern Health and Social Care Trust	Service Catalogue	9			
🔎 Okeke, Zita 🔹	Browse Categories	Search	s	Search	
Self Service	All				
Support Home	FPL Services IT Services	FPL Services	IT Services		
FAQs and How To		\Box			
My Closed Calls		FIM. — eProcurement & CP User Support			

4; Within IT System Access TAB click on the link which says "request"

				, ,			- - ×
K Login to Concerto	erntrust.local/ldsd.bridgeit#se	ervicecatalogue	Service Cat	alogue Ivanti	Search Service Catalogue Ivanti	×	¥ ₩ ½ %
× Find: quinn	-	Previous Next 📝 Options 🗸					
HSC) Southern Health	Service Cata	logue					
and Social Care Trust	Home > Service Cata	logue > IT Services					
Okeke, Zita	Browse Categories	< Search	~~~~~	Search			
Self Service	All		S/////				
Support Home	FPL Services IT Services	Available					:=
FAQs and How To							
My Closed Calls		â					24
		Computer Access	IT Equipment	IT System Access	IT System Maintenance	MFD Maintenance	New Start Request
		Request	L Request	Request	L Request	Request	Request

nd: quinn				- bernee edulogue munt	ocritice et					
		Previous Next	🧳 Options 👻							
Southern Health and Social Care Trust				Request						
	Home > Service Catalogue > 11 Se							OK Apply	Cancel	
	Browse Categories	Search		ch * Required fields				📳 Expend All	E Collepse	All
	All FPL Services			 Logging on behalf of 						
	IT Services			□ Klassiss or hebelf of		- 41-1-				
				If logging on behalt of	another user pleas	etick				
				- 1 1	Detaile					
				 Line Manager/ Approver 	Details					
				Connolly, Mick	*	×v				
		Le Request	Le Request	T Llear Dataile						
				Context Talephone No: -						
				Contact relephone No. 9	*					
		Service Description		CS ID:		loh	Title: +			
		Service Description		6310.		505	Hue. w			
		Request access to IT Systems	or changes to current IT syste	m access (e						
				Request Details						
				Dequect Type:						
				Request access to systems						
		🖾 Manager Authorise Requ	ired:	Guidence:						
				Note: NI Number is required	I for staff who do not he	ave a consolidated logi	n e.g. aname001, please in	clude in details below		
				System: *						
				Please Select		~				
				Details: *						
									^	
									~	
				Attachments:						
									Browse	

5; Fill in details: For line manager put Mick Connolly, see below for details of L drive

Details of L: Drive "Cardiology shared learning drive ", you can attach below image

