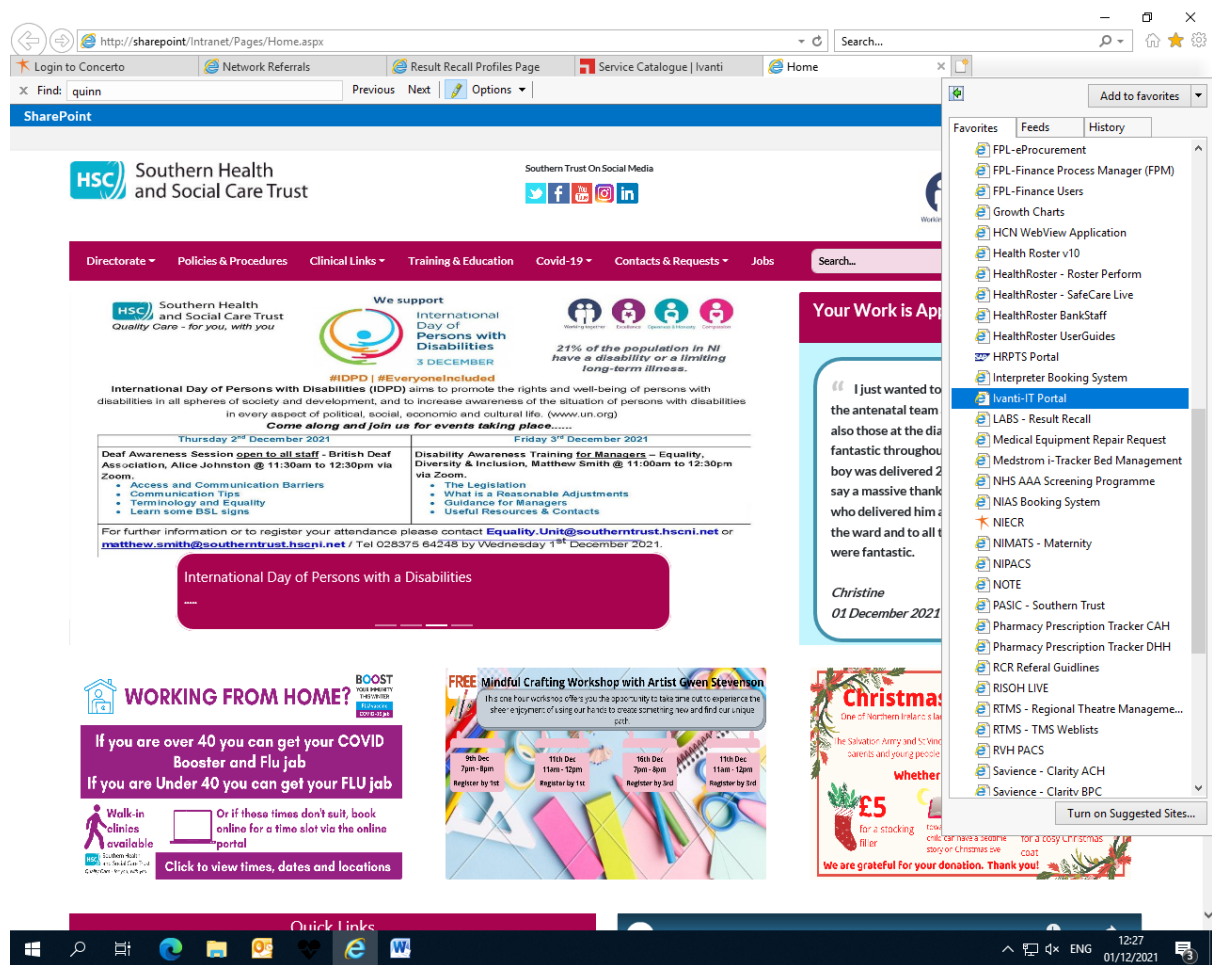
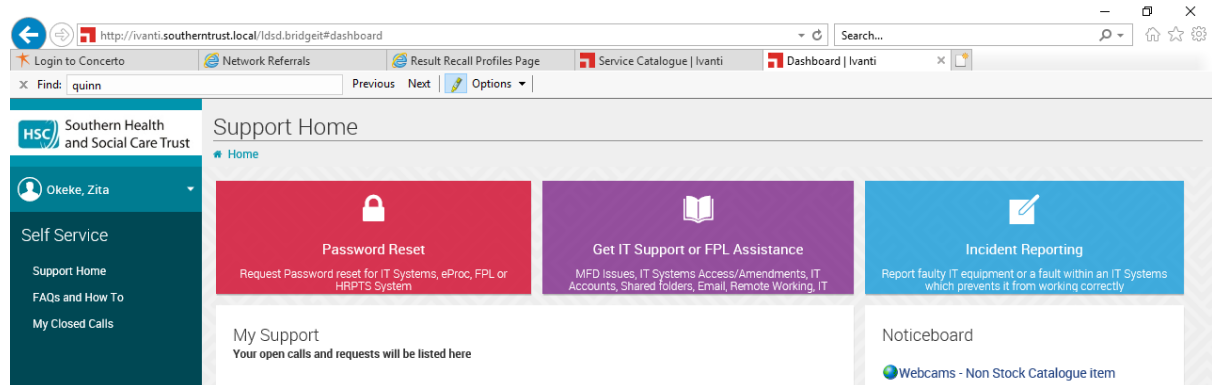


How to gain access to L drive

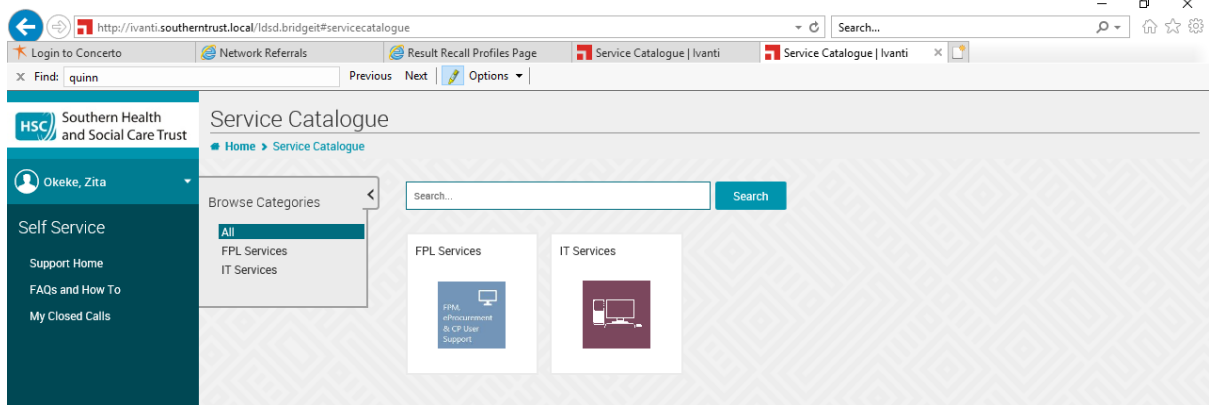
1. Load Microsoft edge then click on favourites and select Ivanti – Iportal



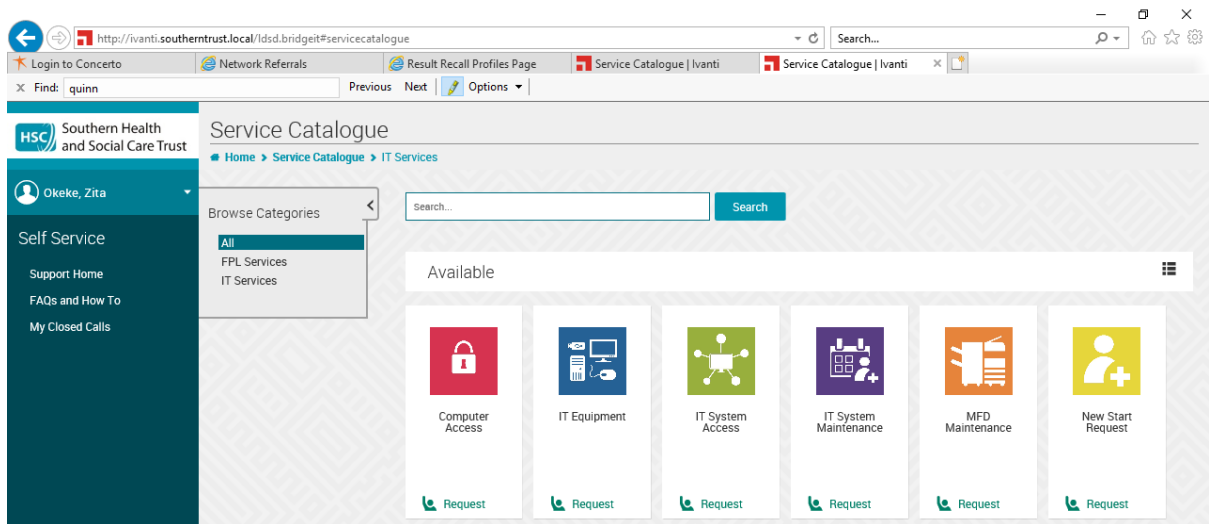
- 2; Click purple box labelled "Get IT support or FPL assistance"



3; Click "IT services"



4; Within IT System Access TAB click on the link which says "request"



5; Fill in details: For line manager put Mick Connolly, see below for details of L drive

Request

Required fields

Logging on behalf of

If logging on behalf of another user please tick

Line Manager/ Approver Details

Line Manager/ Approver: *

Connolly, Mick

User Details

Contact Telephone No: *

CS ID: *

Job Title: *

Request Details

Request Type:

Request access to systems

Guidance:

Note: Nil Number is required for staff who do not have a consolidated login e.g. aname001, please include in details below

System: *

Please Select...

Details: *

Attachments:

Browse...

Details of L: Drive

“Cardiology shared learning drive”, you can attach below image

CAH Groupdata3 (L:) Properties

General Security Previous Versions Customize

3PAR_8200_PP_LUN21_G

Type: Network Drive

File system: NTFS

Used space:	2,351,812,706,304 bytes	2.13 TB
Free space:	391,728,721,920 bytes	364 GB

Capacity: 2,743,541,428,224 bytes 2.49 TB

Drive L:

Compress this drive to save disk space

Allow files on this drive to have contents indexed in addition to file properties

OK Cancel Apply